

Esports Equipment Check-In and Check-Out Template

This template is intended for daily use in the gaming space and will help you to keep track of what equipment is in use and by which youth. Encourage your gamers to record all their check-ins and check-outs accurately. This will help you track down broken or missing equipment and see which items are used most often, which can help inform your annual budget planning.

Date	Equipment Name	Checked Out By	Time Checked Out	Checked In By	Time Checked In
6/2/2023	Super Smash Brothers (Switch)	Jack Smith	3:30 p.m.	Jack Smith	5:00 p.m.

Esports Equipment Check-In and Check-Out

Date	Equipment Name	Checked Out By	Time Checked Out	Checked In By	Time Checked In